

Portsmouth School Committee Minutes
February 27, 2013 Meeting, 7:00 PM
Public Session

The meeting was called to order by the Mr. Croston at 7:00 PM.

MEMBERS PRESENT: David Croston, Chair; Terri Cortvriend, Vice Chair; Thomas Vadney, Clerk; Emily Copeland; Fred Faerber; Andrew Kelly (7:15 PM); and John Wojichowski

Also Present: Dr. Lynn Krizic, Superintendent; Jeffrey Schoonover, Interim Director of Instruction and Assessment; and Patti Cofield, Administrative Assistant

MEMBERS ABSENT: None

1. **RECOGNITIONS**

- A. The PMS Boys Basketball Team, Managers, and Coaches were recognized for winning the State Championship.

2. **CHAIRMAN'S REPORT & SCHOOL COMMITTEE MEMBER COMMUNICATION**

Mr. Croston reported the following:

- The next budget meeting will be held on Monday, March 4th, 6:30 PM, at the PHS Library, to discuss PMS and the Capital Plan. Public attendance is encouraged.

School Committee Communication:

- Mr. Kelly announced that a ceremony to celebrate the signing of the Portsmouth Compact in 1638 will be held at the Town Hall on March 7th at noon. In addition, an art exhibit featuring PHS artists will be held at Custom House Coffee on March 19th from 5-7 PM.

3. **PUBLIC COMMENT** None.

4. **SUPERINTENDENT'S COMMUNICATION**

- A. PHS Liaison Report: Rachel Amundson reported on recent activities at Portsmouth high School.
- B. Superintendent's Weekly Update: Dr. Krizic answered questions regarding her weekly update to the School Committee.
- C. January Financial Report: Dr. Krizic gave a brief update on the January financials.
- D. School Lunch Program for FY14: Dr. Krizic presented information regarding a potential increase in school lunch prices for the FY14 school year. Further discussion/action will take place during budget season.

5. APPROVAL OF SCHOOL COMMITTEE MINUTES

- A. February 12, 2013 Executive Session: A motion was made by Ms. Cortvriend and was seconded by Mr. Faerber to approve the Executive Session minutes. Mr. Croston asked to have the dollar figure removed from Item #4 in the second paragraph. Ms. Cortvriend amended the motion to remove the dollar figure from Item #4 in the second paragraph. Seconded by Mr. Faerber. So voted 7-0. The main motion passed 7-0.
- B. February 12, 2013 Public Session: A motion was made by Ms. Cortvriend and was seconded by Mr. Kelly to approve the February 12, 2013, Public Session minutes. So voted 7-0.

6. BUSINESS AGENDA

- A. Amend Council 94 Contract to Eliminate Paragraph 14.4. A motion was made by Ms. Cortvriend and was seconded by Mr. Vadney to amend the Council 94 contract to eliminate Paragraph 14.4. So voted 7-0.
- B. Acknowledge Recognition of Employee A as Member of Council 94 in the Position of Computer Tech Specialist and Award Retroactive Pay effective at Step 1 (\$17.52) as of 7-1-12, and at Step 2 (\$18.58) as of 1-1-13. A motion was made by Ms. Cortvriend to acknowledge recognition of Employee A as a member of Council 94 in the position of Computer Technology Specialist and award retroactive pay effective at Step 1 (\$17.52) as of 7-1-12, and Step 2 (\$18.58) as of 1-1-13. Mr. Kelly amended the motion to authorize the raise as of the employee's anniversary date of December 13th. Ms. Cortvriend seconded the amendment. So voted 7-0.
- C. Recognize and Approve Employee B to the Position of Computer Tech Administrator and Award Retroactive Pay effective at Step 1 (\$24.78) as of 5-15-12, and at Step 2 (\$26.63) as of 1-1-13. A motion was made by Ms. Cortvriend to recognize and approve Employee B to the position of Computer Technology Administrator and award retroactive pay effective at Step 1 (\$24.78) as of 5-15-12, and at Step 2 (\$26.63) as of 1-1-13. Seconded by Mr. Kelly for discussion. Mr. Croston stated that the position title should be Technology System Administrator. He stated that Employee B never received the contract designated pay rate or the step increase on the anniversary date of hire. An amendment was made by Mr. Vadney and was seconded by Mr. Kelly to authorize retroactive pay increase as of the employee's anniversary date of hire. So voted 7-0.
- D. Establish the Health Insurance Premiums for Single and Family Insurance for Council 94 for the Period of January 1, 2013, and June 30, 2013. Mr. Croston explained the situation. He asked the Committee to accept the NEA cost share rate as presented in Table 1 and honor it through June 30, 2013. At that time, the rate will increase as presented in Table 2. A motion was made by Mr. Vadney and was seconded by Mr.

Kelly to honor the co-pay rate in Table 1 through June 30, 2013, with the understanding that the rate will increase on July 1, 2013, to the rates listed in Table 2. So voted 7-0.

- E. Accept resignation of Jeffrey Swider from the IT Subcommittee. A motion was made by Ms. Cortvriend and was seconded by Mr. Kelly to approve with regret the resignation of Jeffrey Swider from the IT Subcommittee. So voted 7-0.
- F. Approve Resolution Recognizing the 375th Anniversary of the Town of Portsmouth: A motion was made by Ms. Cortvriend and was seconded by Mrs. Copeland to approve the resolution recognizing the 375th Anniversary of the Town of Portsmouth. So voted 7-0.

7. **SUBCOMMITTEE REPORTS**

- A. Director of Finance and Administration Search: Mr. Croston reported that second interviews were held yesterday, and an appointment may be made at the March 12th School Committee meeting.
- B. Strategic Plan: Mrs. Copeland announced that the Strategic Plan Survey was completed, and 247 people responded. A summary of the survey will soon be available on the School Department website.
- C. Technology: Mr. Vadney announced that the subcommittee will be visiting the Reading, MA, school district on March 12th to see how their Bring Your Own Device (BYOD) program works.

8. **ADJOURNMENT**

A motion was made by Mr. Kelly and was seconded by Ms. Cortvriend to adjourn the meeting. So voted 7-0.

Respectfully submitted:

Patti Cofield
Recording Secretary for:

Thomas Vadney, Clerk